

Shanna H. Poole
Director, Operational Contract Support Policy

Ms. Shanna Poole is the Director for Operational Contract Support (OCS) Policy on behalf of the Deputy Assistant Secretary of Defense (Program Support). She manages a diverse portfolio advising on all matters pertaining to OCS, contingency program management, policy, and information management. Ms. Poole routinely coordinates with the Department of Defense (DoD) Geographic Combatant Commands, Department of State, U.S. Agency for International Development, and Department of Homeland Security / Federal Emergency Management Agency to promote seamless and complementary processes and procedures. She also works with U.S. coalition partners and allies to identify opportunities to integrate international engagements. Ms. Poole is the advocate, functional sponsor, and Configuration Control Board chair for the Synchronized Predeployment and Operational Tracker (SPOT) information system, which is the Department's authoritative system



of record for tracking and accounting for contractors supporting contingency operations, humanitarian relief, and disaster recovery efforts. Additionally, she is leading a Department-wide effort to identify a Common Operating Picture portal capability that will use a standardized set of data and reports, thus improving overall visibility of OCS assets and contracted capabilities in theater.

Ms. Poole is participating in an OPM-endorsed Senior Executive Service (SES) Candidate Development Program sponsored by the USDA. Upon completion in 2014, she will be pre-certified by OPM as qualified for a SES so can be non-competitively selected for any SES position for which she otherwise qualifies.

Ms. Poole entered federal service in 1991 through the Outstanding Scholars Program and has held a wide variety of positions across the DoD. Previous assignments include Director, Life Cycle Sustainment Strategies for the Deputy Assistant Secretary of the Navy (Acquisition and Logistics Management); Deputy Branch Chief, Life Cycle Management Center for Headquarters Marine Corps, Installations and Logistics Department; Navy Customer Account Manager at Headquarters Defense Logistics Agency; and various positions at the Defense Supply Center Richmond, including Contracting Officer, Weapon Systems Support Manager, and Procurement Branch Chief.

Ms. Poole has made multiple deployments to Afghanistan. In 2013 she assisted U.S. Forces-Afghanistan (USFOR-A) in establishing an OCS Drawdown Cell to centrally manage and synchronize the withdrawal of contractors from Afghanistan. In 2011 she spent 6-months directly supporting the NATO Training Mission – Afghanistan (NTMA) / Combined Security Transition Command – Afghanistan (CSTC-A) to aide with the establishment of a new, innovative office responsible for overall cost, schedule, and performance of training and mentoring contracts totaling over \$1.35 billion.

Ms. Poole received a Bachelor of Science degree from East Carolina University, Master of Science degree from Central Michigan University, and a Master of Science degree in National Resource Strategy from the Industrial College of the Armed Forces, National Defense University. She is a member of the Defense Acquisition Corps and is Defense Acquisition Workforce Improvement Act (DAWIA) certified in Contracting, Program Management and Acquisition Life Cycle Logistics.

She is the recipient of numerous performance awards, most notably are the Outstanding Civilian Service Award, Global War on Terrorism medal and the NATO medal.